

I. INFORMATION REGARDING THE DATA PROCESSING

1. What kind of personal data do we process when you visit our website?

A. When you fulfill our contact form:

- ⇒ The name you provided – it may be just one word, and may be a pseudonym;
- ⇒ e-mail address.

B. Automatically collected data:

- IP address and server log files data. These data are not combined and used for user analysis.

When you visit our web page, the web server automatically recognizes and collects your IP address that has been determined by your ISP and does not personally identify you. This data is recorded in our server log files.

They contain a set of system information for the user: IP address; ISP (Internet Service Provider) the browser you use when visiting a site in the group (such as Google Chrome, Internet Explorer and Mozilla Firefox); Data collected in this way is only statistically and anonymously and cannot be easily connected to a particular individual as pseudonymisation of the data is implemented - a unique number for the user is automatically generated.

2. On what grounds do we process the data?

A. The information you fill out in the contact form requires your explicit **consent**. Without it you cannot send the entered information;

B. For automatically collected data - an IP address and data from a server log file (*date and time of access, name and URL of the extracted file, website accessed (referral site URL), browser used, and if the operating system of the computer as well as the name of an Internet connection provider*) – Article 6, p. (1), section (e) of General Data Protection Regulation (GDPR), which allows the processing of personal data on the grounds of a **legitimate interest** - protection against unlawful use. These data are not combined and used for user analysis.

3. What are the purposes of the processing?

A. For the information you fill out in the contact form: to respond to your inquiry and identify who it is from.

B. For automatically collected data – to detect and prevent fraud and unauthorized access to the system and to ensure the security of the Controller's systems.

4. Automated decision-making and profiling.

Your personal data is not used for automated decision-making, including profiling.

'Profiling' means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements;

5. Period for which the personal data will be stored.

The data from the queries sent by you are kept until they are processed and at most within 1 month after we have received them.

II. YOUR RIGHTS AS A DATA SUBJECT.

1. **Right of access** – The right to obtain confirmation as to whether or not personal data concerning you are being processed and additional informations about the purposes of the processing, the categories of personal data concerned, the recipients, period of storage, transferring, etc.

2. **Right to rectification** of inaccurate personal data concerning you.

3. **Right to erasure** personal data concerning you ('right to be forgotten').

4. **Right to restriction** of processing personal data concerning you.

5. **Right to data portability** – The right to receive the personal data you have provided to us that concerns you and reuse them by transferring them to another controller.

6. **Right**, at any time and on grounds relating to your particular situation, **to object** to the processing of personal data relating to you.

7. **Right to lodge a complaint with a supervisory authority** if your rights have been violated or you have been harmed by the unlawful processing of your personal data (the supervisory authority for personal data protection in the Republic of Bulgaria is the Commission for Personal Data Protection, address: 2 Tsvetan Lazarov Blvd., Sofia, 1592).

Exercising your rights described above is free of charge. Only if the requests from a data subject are manifestly unfounded or excessive, in particular because of their repetitive character, the controller may either:

- *charge a reasonable fee taking into account the administrative costs of providing the information or communication or taking the action requested; or*
- *refuse to act on the request.*

III. CONTACT INFORMATION OF THE CONTROLLER.

Controller: **Dekor Ltd**, UIN: 836224848,

administrative headquarters: Haskovo, 1 Uzundjovo Str., floor 4, apt. 14

office and mailing address: 1700, Sofia, 138 Simeonovsko shose Blvd.

e-mail: dekor@dekorbg.com; Telephone number: +359 29616995

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